



PROBLEM SOLVER? LATERAL THINKER? PEOPLE PERSON?

Step into the right career for you...
Step into tax



Discover how getting ATT qualified could be the right step for you
Visit att.org.uk/stepintotax

WHY CONSIDER A CAREER IN TAX?

Ever thought about who funds hospitals, schools and parks? Who pays for fire fighters and police officers? And who pays refuse collectors to keep our streets clean?

It's all thanks to taxes! Each year HM Revenue & Customs (HMRC) collects over £800 billion in taxes, to keep vital services running.

With taxes here to stay, tax professionals are in high demand – playing a crucial role in ensuring individuals and businesses comply with tax laws and pay the right amount of tax.

Benefits of a career in tax include:

- An attractive annual salary in the region of £40,000+
- An exciting and fulfilling career
- Creativity and challenge
- Job security
- Professional growth
- Variety and reward
- Global career opportunities

HOW MUCH COULD I EARN?

A career in tax can unlock impressive earning potential, with attractive salaries for tax roles.

ROLE	LONDON	REGIONS
Partner	£100,000-£2.5m	£85,000-£1m
Director	£90,000-£200,000	£75,000-£150,000
Senior manager	£60,000-£100,000	£50,000-£80,000
Manager	£55,000-£75,000	£40,000-£53,000
Assistant manager	£42,000-£55,000	£32,000-£40,000
Tax senior	£32,000-£45,000	£25,000-£35,000
Tax assistant	£25,000-£35,000	£18,000-£27,000

WHAT SKILLS DO I NEED?

Tax professionals work directly with individuals and businesses to solve complex tax problems.

Skills you'll need to succeed include:

- Problem solving abilities
- Creative thinking
- Good communication
- Attention to detail
- Analytical thinking
- IT and numerical skills
- Adaptability
- Enthusiasm for lifelong learning



WHAT DO TAX PROFESSIONALS DO?

Each day brings new challenges for tax professionals, whose role is to:

- **Advise clients** – helping them comply with their tax obligations
- **Calculate taxes** – figuring out what's owed in taxes, and preparing and filing tax returns
- **Offer tax planning advice** – planning for and minimising tax obligations
- **Stay updated** – continuously learning about new tax laws

Some tax professionals specialise in areas like VAT, corporate tax, or personal tax, leading to niche roles and potentially higher earnings.

Once qualified, your career options are diverse. You may choose to work for:

- Yourself as a self-employed tax professional
- An accountancy or financial services firm
- A tax consultancy
- A company in an in-house finance department
- The Government e.g. HM Revenue & Customs or HM Treasury
- A law firm
- A training company or in education
- A charity



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STEP INTO TAX WITH THE ATT

Take a step into tax and study with the ATT – the leading professional body for UK tax compliance experts.

With nearly 10,000 members and 7,000 students, the ATT is renowned for its highly respected qualifications, valued by top employers in taxation and finance.

Our qualifications equip you with the skills and knowledge for a successful career in tax and offer a route to ATT membership and its numerous benefits including: access to valuable resources; ongoing professional development; and a supportive network of tax

professionals – supporting your career growth and keeping you up to date with industry advancements.

You'll step up to an ATT member once you've achieved the ATT qualification and gained two years of practical tax experience – meaning you can proudly use the designatory letters 'ATT' after your name and the title 'Taxation Technician'.

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WHAT ROUTES ARE AVAILABLE?

No previous qualifications needed

Ready to step into the world of tax? If you're 16 or older with a good standard of English and maths, you can start your journey with ATT!

Multiple routes to success

We offer several exciting routes to kickstart your career in tax – the main ones being our ATT qualification and the ATT CTA Pathway.

Ready to take the next step?

Visit att.org.uk/stepintotax to explore our qualifications and discover the right path for you!



step
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ATT Qualification

Get a strong foundation in tax compliance with our ATT Qualification. Showcase your expertise in taxation and commit to high professional standards.

Once qualified you'll find doors open to a variety of roles within taxation and finance, as well as becoming an ATT member with access to all membership benefits.

HOW DO I GET QUALIFIED?

These are the examinations you will need to take:

- **Core tax examinations**
 - Personal Taxation
 - Business Taxation
- **Computer Based Examinations (CBEs)**
 - Law
 - Professional Responsibilities & Ethics
 - Principles of Accounting
- **One tax examination from**
 - Business Compliance
 - Corporate Taxation
 - Inheritance Tax, Trusts & Estates
 - Value Added Tax

Plus, gain hands-on experience with two years' practical work experience with an employer.

ATT CTA Tax Pathway

Fast-track your way to the highest-level tax qualification in the UK. Combine the ATT Qualification with the Chartered Tax Adviser (CTA) Qualification for greater flexibility in choice of ATT examinations, the opportunity to specialise earlier, and membership of both the ATT and the Chartered Institute of Taxation (CIOT) once qualified.

HOW DO I GET QUALIFIED?

These are the examinations you will need to take:

- **Core knowledge 1**

Your choice of two ATT examinations from:

 - Personal Taxation
 - Business Taxation
 - Business Compliance
 - Corporate Taxation
 - Inheritance Tax, Trusts & Estates
 - Value Added Tax
- **Core knowledge 2**

An additional ATT examination from the ones listed above or the CTA Awareness paper
- **Computer Based Examinations (CBEs)**
 - Law
 - Professional Responsibilities & Ethics
 - Principles of Accounting

At this point you'll be eligible for ATT membership provided you've achieved two years' practical experience in taxation.

- **Advanced Technical Knowledge**

Two CTA advanced technical examinations
- **Application and Professional Skills (APS)**

Pick a case study question from the APS examination

You'll be eligible for membership of the CIOT upon completion provided you've achieved three years' practical experience in taxation.

ATT Apprenticeship

Our Apprenticeship route gives you the opportunity to earn while you learn and gain practical experience on the job. You will take the ATT examinations as above, submit a portfolio of evidence, and complete a series of role simulation tasks for your End-Point Assessment (EPA).

Foundation Qualifications

Our Level 2 qualifications are perfect for stepping into tax or enhancing your skills if you work in accountancy or law and don't yet want to do the ATT Qualification.

WHAT OUR MEMBERS SAY...

“ I would recommend the ATT qualification to anyone who is thinking about starting their career in tax or perhaps wants to step up in their career in tax... I don't think I would be where I am in my career today without it. It's certainly given me such a high level of technical understanding. ”



“ I would recommend the ATT Qualification for people who are hungry for knowledge, who are also willing to adapt and change, and who want exposure to a variety of industries. ”



“ I love my job, I think no two days are the same and that's very important for me. There's stuff that's always changing – regulations change, the way you work changes, and you're always, always, faced with a new challenge. ”



“ You're solving new problems every single day for clients. You can really get to know your clients and actually make such a big impact on them, as well as having a great time at work... When I compare my journey to friends that have gone to uni and then maybe joined an accountancy firm or working in tax, I would definitely say I'm a few steps ahead in terms of just professional experience as well as the financial side. ”



“ It's helping a small business be able to afford to take their family on holiday... It's really enlightening to be able to help an individual or a small business navigate a complex world. ”



“ A career in tax is a really, really, great start for anyone that's interested in problem solving, is naturally drawn to puzzles, escape rooms, that sort of thing. ”



FREQUENTLY ASKED QUESTIONS

What is the Association of Taxation Technicians (ATT)?

The ATT is the leading professional body for UK tax compliance experts. It offers highly respected qualifications that are valued by employers in the taxation and financial professions.

What subjects are useful to study if I'm interested in a career in tax?

A good level of English and maths is essential for a career in tax. Economics, business studies, law, and accounting also provide a strong foundation for the necessary skills, but it doesn't really matter what you study as long as you have the ability to study and pass exams.

What other qualifications do I need before studying for the ATT Qualification?

There are no prior qualifications required before registering as an ATT student, however, you must be at least 16 years old and will need a good standard of English and maths.

How long does it take to complete the ATT Qualification?

The time it takes to complete the ATT Qualification varies depending on your training programme and study pace. Most typical ATT students pass the exams within two years, as well as fulfilling the work experience requirements. Once you have registered as a student, you have five years to complete your studies.

How much does it cost to study the ATT Qualification?

You have to pay a student registration fee and then an examination fee per exam. The current amounts are at att.org.uk/students/fees. In addition, there's the course cost which will vary based on the course provider, choice of study options, and study materials, which usually ranges from £2,200 to £7,500. In most cases, employers pay for their trainees and apprentices to study the ATT Qualification, though some students do self-fund their studies.

Where can I train for my ATT Qualification?

Where you train depends on the study option that suits you, with options including classroom learning, online distance learning, and self-study. Visit att.org.uk/course-providers for a list of ATT's current course providers for different locations across the UK.

Does working in tax provide an opportunity to work abroad?

Yes, working in tax provides significant opportunities to work abroad, as multinational companies and international accounting firms often seek tax professionals with expertise in global tax laws and regulations.

What support does the ATT offer to its students?

The ATT offers a wealth of support to its students, ensuring the best possible chance of success. Students can access comprehensive study resources, including textbooks and practice papers, to thoroughly prepare for exams. Engaging online learning options, including webinars and recorded tutorials, allow students to study and revise key topics and refine their exam skills. Detailed examination guidance is also available to teach effective study techniques and exam strategies.

Exemptions

You may be eligible to apply for exemptions from some of our examinations if you hold certain professional qualifications. For example, if you have the Association of Accounting Technicians qualification, you might be eligible to apply for the following exemption(s): Principles of Accounting Computer Based Examination based on criteria of being AAT Level 4 exam qualified.

Find out more at att.org.uk/exemptions



READY TO BEGIN YOUR JOURNEY?



Want to step into an exciting career in tax?
Here's how to get started:

Focus on key subjects

Boost your knowledge with subjects like English, maths, economics, business studies, accounting, and law. These will give you a strong foundation!

Get hands-on experience

Seek out apprenticeships or trainee roles in places like accountancy firms, finance departments in organisations, or government departments.

Find supportive employers

Look for employers who can cover the cost of your ATT Qualification or the ATT Apprenticeship scheme. That way you can focus on learning without worrying about the cost.

Step into the right career for you... **Step into tax**

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