

Instruction to your Bank or Building Society to pay by Direct Debit



Please pay The Association of Taxation Technicians Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with The Association of Taxation Technicians and, if so, details will be passed electronically to my bank/building society.

To the Manager *Bank or Building Society*

Originator's Identification Number

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Name(s) of Account Holder(s)

Signature(s)

Bank/Building Society Account No.

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ATT Membership Number

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Bank/Building Society Sort Code

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Date

D	D	M	M	Y	Y
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Please return this form to:

*The Association of Taxation Technicians,
First Floor, Artillery House,
11-19 Artillery Row, London SW1P 1RT*

The Direct Debit Guarantee



This Guarantee should be retained by the Payer

- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payment dates change, The Association of Taxation Technicians will notify you 10 working days in advance of your account being debited or as otherwise agreed.
- If an error is made by The Association of Taxation Technicians or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a direct debit at any time by writing to your Bank or Building Society.